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| TRANSFER OF AN ACTIVE TITLE MOTORCYCLE 125CC AND BELOW (JAPANESE PLATED)1. Obtain your SOFA license with the motorcycle endorsement (1 motorcycle per endorsement).
2. The seller and buyer must go to the insurance company to have the JCI policy amended to the new owner/buyer (sponsor’s name) and purchase a new PDI policy in the new owner/buyer (sponsor’s name).
3. Proceed to JSVRO together. The buyer will provide their Military ID, Okinawa issued SOFA license with motorcycle endorsement, Original Japanese title, PDI policy, JCI policy, and Military orders if it is the 1st vehicle being registered or waiver as appropriate. **NO temporary plate is required.**
4. The seller will then complete a Bill of Sale; and is able to leave after doing so.
5. The buyer will complete 2 initial registration worksheets at information counters 1-4.
6. Have paperwork verified via double check at counters A or B.
7. Proceed to the city office of your choice to submit the documents, turn in the old license plate, and receive a new Japanese title and license plate. **Do NOT bring the M/C to the city office.**
8. Attach the license plate to the M/C and go back to JSVRO update counters A or B to pick up an annual inspection sheet, then proceed to the AAFES office door #6 and pay **$20.00** **(US cash)** for the required annual inspection. This fee is good for 2 weeks and will need to be repaid if the inspection isn’t passed by this time.
9. **Once you pass the inspection, go to counters A or B inside JSVRO with your documents to receive a Military registration and a road tax decal.**
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